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Chief, Management Staff

5 December 1956

Chief, OEM Staff (DD/S Area)

Work Report for Period 29 November 1956 Through 5 December

1. Accomplishment

25X1A9a MS 5-1F, Compt., Study of Program Analysis Staff.

Target Date

1 December 1956

2. Assignments (Active)

25X1A9a a. MS 5-1E, Compt., Study of Technical Accounting Staff.

1 December 1956

b. MS 6-47, Compt., Study of Use of UV Funds to pay Agency Employees, OTR.

15 December 1956 25X1A9a

c. MS 6-67, Mechanism for Reporting and Control of Personnel (HQ. and Field) and for the Maintenance of firm Controls of HQ. Ceiling.

15 December 1956 25X1A9a

d. MS 6-68, Compt., Review of Work Measurement System.

14 December 1956

3. Assignments (Inactive)

25X1A9a a. MS 5-38, T/O System Analysis, Manpower Control.

1 January 1957

b. MS 5-1D, Compt., Study of the Budget Division.

30 January 1957

c. MS 6-47, Compt., Study of Use of UV Funds to Pay Agency Employees, Components other than OTR.

15 January 1957

d. MS 6-49, OTR, Study of OTR Language and Area Instruction.

15 December 1956

e. MS 6-66, Compt., Music System Proposed for Payroll Branch.

15 January 1957

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4. Training

- a. Supervised assistance to experienced examiner - 1 hour [REDACTED] 25X1A9a
- b. Underctrination in other M/S components - 1 hour [REDACTED] 25X1A9a

[REDACTED] 25X1A9a

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